

TERMS OF REFERENCE

External Evaluator
EuroEd Foundation Iasi Romania
European Projects Department

Background information- NON-FOR-LESL project

Erasmus+ Programme = EU Programme in the fields of education, training, youth and sport for the period 2014 – 2020

Key Action 2: Cooperation for innovation and exchange of good practices

Strategic Partnership in the field of education, training and youth

Duration: 24 months

Start: 01.12.2014 **End:** 31.12.2016

Project coordinator: Leibniz University Hannover (LUH) Germany

Overall objective: To contribute to the reduction of early school leaving (ESL) through validation of skills acquired in informal and nonformal education activities

The NON-FOR-LESL partnership:

Partner 1: Leibniz University Hannover (LUH) Germany

Partner 2: Platon M.E.P.E. (Plat) Greece

Partner 3: Pixel (Pix) Italy

Partner 4: Ingenious Knowledge (InKn) Germany

Partner 5: Emphasys Centre (Emce) Cyprus

Partner 6: Fundatia EuroEd (EuroEd) Romania

Website: <http://www.non4lesl.eu>

Evaluation of the NONFORLESL Project

A comprehensive, evidence-based evaluation of Nonforlesls project is essential to help project partners assess the impact of the project on the target groups in the project countries as well as provide valuable information to guide the possible extension of the project activities to other groups.

Major work components of the External Evaluator

The major tasks of the external evaluator will be materialised in two reports, mid term (December 2015) and final report (October/November 2016). They will be related to the monitoring and evaluation of the project intellectual outputs:

Intellectual Outputs

O1 Comparative Study Analysis Report: Preventing Early School Leaving through the recognition and validation of non-formal and informal learning, within formal education - from theory to school practice (participants' views)

*The monitoring and evaluation of the Output O1 will be a continuous process and will be done internally by the partner responsible for its implementation and at **the final stage by the external evaluators**. The detailed report produced reflecting the current state of each participating country, the number of questionnaires completed by the interest groups and the analysis of their views and needs necessary of the design of the OER tool are indications of the quality of the project's progress.*

O2 Framework for the recognition and validation of Non-formal learning within students' assessment procedure in schools

*The monitoring and evaluation of the Output O2 will be a continuous process and will be done internally by the partner responsible for its implementation and **at the final stage by the external evaluator**. The framework to be produced, the award system to be specified, the allocation of learning into certain types of skills and competences and the strategy to be followed for its implementation in schools are indications of the quality of the project progress.*

O3 Analysis, design and development of the NON-FOR-LESL Open Education Resource (OER) tool/ method

*The monitoring and the evaluation of the Output O3 will be reviewed internally by the leading organisation, and **at the end of the project by the external evaluator**.*

O4 Design and production of the "NON-FOR-LESL INFORMATION PACK": Step-by-step guide (manual) for the implementation and Training course for teachers/students

*The monitoring and the evaluation of the Output O4 and activities will be reviewed internally by the Leading Organisation, and **at the end of the project by the external evaluator**. Most importantly the monitoring and evaluation of the activities will be assessed by the feedback given by the users (teachers and students) in Output 6. The students' involvement, response, motivation and improvement in relation to their self-esteem, as well as the teachers' comments on the product will offer valuable feedback. The Participants' Committee will also be asked to internally evaluate this Output.*

O5 Case-study and portfolio evaluation report for the Implementation of NONFORLESL tool

*The monitoring and the evaluation of the deliverables of the Output O5 will be reviewed internally by the Activity Leader who will be responsible to produce guidelines and procedures for the recording of the observation and on-going evaluation of the implementation, and **at the end of the project by the external evaluator**. Most importantly the monitoring and evaluation of the activities will be assessed by the feedback given by all participants, their involvement, response,*

satisfaction and improvement on the set course and activities planned. The Participants' Committee will also be asked to internally evaluate this Work Package

O6 Production of an Implementation Strategy for the NONFORLESL OER tool/method as part of the overall evaluation of the project

The monitoring and the evaluation of the Output O6 will be done externally by the External Evaluator and internally by the Management Committee (M.C.).

Multiplier events

The monitoring and evaluation of the Multiplier Event will be a continuous process and will be done internally by the partner responsible for its implementation and at the final stage by the external evaluators. The participation of students and teachers in the activities organized at the school level, the completed questionnaires for the collection of their views and opinions are indications of the quality of the project's progress.

Qualifications and Experience

The Evaluator will provide objective assessment of the project implementation. The External Evaluator will work with the Project Manager, Participants' and Management Committees, to collect, analyze, and disseminate data. The Evaluator will maintain ongoing communication with the Project Manager and partners to ensure timely implementation of project objectives and progress toward project outcomes.

The consortium seeks applications from experienced individual consultants who are able to demonstrate:

- Strong command of English language
- Experience in evaluating international projects
- Experience in project management
- Experience in educational research methods
- Clear professional experience in skills identification, development, evaluation and validation
- A strong record of successful work in informal/ nonformal education
- Written works as authors/contributors in topics such as: key competences, skills for life/employability, skills addressing job recruitment, formal and informal education

Application Process

EuroEd Foundation and the NON FOR LESL Project Coordinator encourage applications from local or international experts.

Interested individuals should submit **a narrative proposal** and **a cost proposal** to Oana Mihoci (oana.mihoci@euroed.ro), the Project Coordinator, at EuroEd, no later than **July 17, 2015**. The proposal and cost estimate should address the specific terms of reference of the project, the project description of major intellectual outputs, other work components and deliverables as

found in the annex to this invitation; the qualifications outlined in the terms of reference supported by adequate evidence will be carefully analyzed as well.

We request that applicants send their **relevant CV** and specific **documents as evidence** to prove the experience they have in the topical area of the project.

EuroEd Foundation will begin to review applications immediately and analyse the best value for money offer. Our goal is to have the external evaluator appointed and ready to begin work by End of July , 2015.

Please refer questions to Oana Mihoci at oana.mihoci@euroed.ro